Post-Award Requirements

A. Funded community partners and academic researchers must attend a mandatory 30-minute finance and administration conference call, scheduled based on teams availability between February 1st and April 1st.

B. Funded community partners and academic researchers must attend two mandatory Community Engagement workshops between April 1st and August 1st.

C. All funded grantees are required to submit a six-month progress report and a final progress report at the end of the funded project that evaluates the community-academic partnership, project impact and reach, the final budget and lessons learned.

D. Awardees agree by their acceptance of this funding to participate in a mid-year retreat and present their project at our WORDOUT: Making Research Matter Networking Event. Awardees are also strongly encouraged to accept invitations to other networking events designed to disseminate research.

Post-Award Important Dates

02/01/20 – 4/1/2020: Financial and regulatory call with CTSI staff to finalize contract

April 1, 2020: Tentative WORDOUT Start Date (date will depend upon the completion of financial forms)

4/1/20- 8/1/2020: Attend two (2) mandatory in-person workshops

December 2020: Tentative Interim Report Due (due date will depend upon your project start date)

5/31/2021: WORDOUT End Date

5/31/2021: Final Report Due